

RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: April 13, 2023

Page 1 of 2

The ACDL Board of Trustees and ACDL Foundation Board Joint Meeting was held from 5:38 PM to 6:52 PM at Ashtabula Public Library.

ACDL Board President Westlake called the meeting to order at 5:38 PM with the following Trustees, staff and guests present:

ACDL Trustees: Misty Eckart, Carmen Hamper, Josephine Misener, Irene Skleres, Thomas Westlake.
ACDL Director Neubauer, ACDL Fiscal Officer Williams, ACDL Marketing Coordinator Rebecca Moisio

ACDL Foundation Board Stacy Stevenson, Alice McCarthy, Robin Lynn Vogel

Absent and excused: ACDL Board members Susan Avsec, Matthew Butler; ACDL Foundation Board members Allison Bartunek, Betty-Lou Cherry

Absent: Earl Turner

Guests: None

Welcome & Introduction

1. All present introduced themselves.

Memorandum of Understanding

1. ACDL Board President asked if any changes to the Memorandum of Understanding dated 01/22/2020 were needed, none proposed.

Bookmobile Replacement

1. Director Neubauer made a presentation about the new Bookmobile that has been ordered, and asked the Foundation for financial support for the purchase.

Geneva Addition Project & Timeline

1. Neubauer presented a draft of the floor plan for the addition, explained the need for additional space, and explained the current project timeline.
2. Westlake presented a report with draft budget amounts for the addition.
3. Westlake informed the group that \$1.25 Million in fundraising is needed to build the full 12,750 square feet.

Fundraising Targets / Ideas / Discussion

1. Marketing Coordinator Moisio's presentation reviewed fundraising strategies for the Bookmobile (\$100,000) and the Geneva addition (\$1.25 Million).
- ACDL Trustee Carmen Hamper recommended the Foundation hold an annual fundraising event, and suggested all fundraising should be sustainable.
- Foundation Board member Robin Lynn Vogel suggested the annual event could be patterned off of scholastic book fair fundraising.
- A number of other ideas were discussed by the attendees.

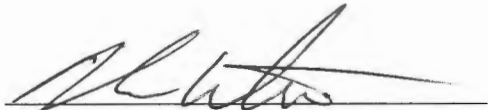
Hearing no further action, Westlake adjourned the meeting at 6:52 PM.

RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: April 13, 2023

Page 2 of 2



President



Secretary

**Next Board Meeting:
Regular Meeting
Ashtabula Public Library
April 19, 2023
5:30 PM**