

RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: October 19, 2022

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The Board of Trustees Regular Meeting was held from 5:30 PM to 6:35 PM at Geneva Public Library

President Westlake called the meeting to order at 5:30 PM with the following Trustees, staff and guests present:

Trustees: Avsec, Eckart, Hamper, Skleres, Westlake

Director Neubauer, Fiscal Officer Williams

Absent and excused: None

Absent: None

Guests: Trustee Butler (via Zoom, non-voting), Austin Griffith, James McClure and Lauren Webster

Public Comments / Announcements / Communications

1. None

Board Announcements.

1. Board President Westlake announced the resignation of Trustee Christopher McCain.

Consent Agenda

Skleres moved and Eckart seconded motion to approve the Consent Agenda as presented, all Ayes. 2022-47.

Database Training

Austin Griffith provided the Board with information regarding the NASA Collection:

- The collection has a large amount of content.
- Very high resolution.
- Continually updated.
- Accessible via ACDL.info > Databases > Research & Reference, scroll down to the NASA Collection.

Geneva Library Update

Branch Manager Lauren Webster presented the following update:

- Gardening season has wrapped up and all plants have been removed from the planters.
- Middle School student after-school attendance averaging 87 per day in October.
- Kids are helping to police behavior and zones to be used.
- A weekly Adult GED class conducted by SPIRE has been added.
- An average of 210 patrons are being served by Outreach each week; stops include Superior Elementary, St John and Dorset Community Center (added in September).
- Geneva Public Library participating in the open house at SPIRE on 10/22/22.

Old Business

1. YMCA Update - Director Neubauer informed the Board the Y's architect was about ready to submit the next design revision to the Y Board.
2. Levy Update - Neubauer informed the Board that
 - 275 signs have been placed.
 - 2,600 postcards to absentee voter applicants have been mailed.

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- The Library will pay for the after election "thank you" ads.
- Cake for staff on 11/9/2022.

New Business

1. New Board Member-the Board briefly discussed the process of replacing Rev. McCain
 - Trustee Skleres stated she would like to see multiple candidates and ask them to attend Board meetings to see how the Board functions.
 - Trustee Eckart suggested the Board should look for candidates that have the skills needed for the upcoming projects.
 - Trustee Butler agreed with Eckart, and recalled that because Skleres attended multiple Board meetings prior to joining the Board, she was able to hit the ground running once she joined the Board.
2. Identifying Our Why? - Neubauer shared with the Board staff members "whys", and asked Board members to write their whys after the Board meeting
 - Westlake stated he was very impressed with the staff "whys".

Items Too Late for Agenda

1. Neubauer informed the Board that it needs to think about the future of the ACDL Foundation
 - Trustee Hamper mentioned that a few of the Foundation Board members are excited and that it is too early to give up on the Foundation
 - Neubauer reminded the Board that the Foundation was formed as a 501c3 so it could receive donations from charitable organizations.
 - Trustee Avsec stated perhaps Leadership Ashtabula should be contacted to recommend possible Foundation Board members.
 - Westlake asked if the Foundation felt it had a purpose. Neubauer responded it was currently functioning more like a PTO or Friends of the Library group.
2. Westlake informed the Board that executive sessions will be needed during the November and December Board meetings for the purpose of the annual Fiscal Officer evaluation.
3. Westlake asked when the ACDL and ACDL Foundation Boards can get together for a joint meeting
 - Fiscal Officer Williams suggested the Board schedule a 13th meeting in 2023 for the purpose of having a joint meeting.
 - Eckart mentioned that the new board members for both ACDL and ACDL Foundation should have fund-raising experience and skills.

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Hearing no further action, Westlake adjourned the meeting at 6:35 PM.



President



Secretary

**Next Board Meeting: Wednesday November 16,
2022 5:30 PM
Ashtabula Public Library**