

# RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: July 20, 2022

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The Board of Trustees Regular Meeting was held from 5:32 PM to 6:58 PM at Geneva Public Library

President Westlake called the meeting to order at 5:32 PM with the following Trustees, staff and guests present:

Trustees: Avsec, Eckart, Hamper, Westlake

Director Neubauer, Fiscal Officer Williams

Absent and excused: Trustees Butler, McCain, Skleres

Absent: None

Guests: Lowell Beaudoin, Louise Stein

## Public Comments / Announcements / Communications

1. Lowell Beaudoin asked the Board to contract with an arborist to try to save the pine trees on the Geneva Public Library property. Mr. Beaudoin also provided a written statement (attached).

## Friends of the Geneva Library

1. Prior to the presentation of the resolution of appreciation to the ACDL Friends of the Geneva Library, Friends representative Louise Stein recited a list of projects the friends have recently supported.
2. Westlake presented the resolution of appreciation to the representative of the Geneva Friends of the Library, Louise Stein.

## Presentation: Making Library Staff into Good Ambassadors

Susan Ungham presented her program (via ZOOM) on making library staff into good ambassadors.

## Board Announcements.

1. Westlake informed the Board action steps resulting from the February 2022 self-survey will be shared during the August board meeting.

## Consent Agenda

1. Westlake noted a corrected monthly donations report was distributed.

**Eckart moved and Avsec seconded motion to approve the Consent Agenda as corrected, all Ayes. 2022-31.**

## Old Business

1. Ashtabula Area City Schools Library Partnership Update
  - Director Neubauer informed the Board that the signed partnership agreement was included in the board packet. Neubauer also informed the Board that there are a number of good candidates for the position.

## New Business

1. Friends of the Ashtabula Library Resolution

**Eckart moved and Avsec seconded motion to approve the resolution as presented, all Ayes. 2022-32.**

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2. General Fund Balance Adjustment

- Fiscal Officer Williams explained a negative two-cent (-\$0.02) adjustment was needed to eliminate a recurring bank deflating adjustment on the monthly bank reconciliation.

**Avsec moved and Eckart seconded motion to approve the general fund balance adjustment as presented. Upon roll call all voted Aye.**

**2022-33.**

3. Approval of medical, dental and vision premium rates for July 2022 - June 2023

**Eckart moved and Avsec seconded motion to approve the premium rates as presented, all Ayes.**  
**2022-34.**

4. Cost-of-Living Lump Sum payment

**Avsec moved and Hamper seconded motion to pay all employees a \$250.00 retention bonus, to help offset cost of living increases, prior to July 31, 2022. Upon roll call all voted Aye.**

**2022-35.**

### Items Too Late for Agenda

1. Westlake informed the Board a Levy Committee meeting will take place after the board meeting is adjourned.

**Hearing no further action, Westlake adjourned the meeting at 6:58 PM.**



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President



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Secretary

**Next Board Meeting:**

**Wednesday August 17, 2022**

**5:30 PM**

**Ashtabula Public Library**