RECORD OF PROCEEDINGS

ASHTABULA COUNTY DISTRICT LIBRARY

Held: September 15, 2021

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The Board of Trustees Regular Meeting was held from 6:32 PM to 7:30 PM at the Ashtabula Public Library.

President Butler called the meeting to order at 6:30 PM with the following Trustees, staff and guests present:

Trustees: Butler, Eckart, Hamper, McCain, Skleres, and Westlake; Director Neubauer, Fiscal Officer William.

Absent and excused: Avsec

Absent: None

Guests: Karen Bertholf, Carrie Wimer, Lyn Glover, and Lauren Webster.

Public Comments / Announcements / Communications

1. None

Consent Agenda

Fiscal Officer informed the Board of a correction to the Investment Ledger.

Eckart moved and McCain seconded motion to approve the Consent Agenda as corrected, all Ayes.

2021-44.

Genealogy/Local History Training

Carrie Wimer presented information about the resources available for genealogy and local history searches.

Old Business

- 1. Library Response to COVID-19:
- Neubauer informed the Board that at home COVID-19 tests are "flying off the shelf", and that patrons are asked to call ahead so that the tests can be delivered curbside.
- Neubauer informed the Board no other significant changes from last month.
- Neubauer is reviewing policies to make sure they are clear.
- Geneva Library recorded 73 students on 9/14 and 66 students on 9/15, and most do not have masks and they are not social distancing.

New Business

1. Hubbard House Permanent Loan Agreement

Eckart moved and Skleres seconded motion to approve the Hubbard House Permanent Loan Agreement, all Ayes. 2021-45.

2. Excavation/Ashtabula Library Storm Sewer Upgrade

Skleres moved and McCain seconded motion to authorize the Director to spend up to \$17,000 for the Excavation/Ashtabula Storm Sewer Upgrade Project. Upon roll call, all voted Aye. 2021-46.

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- 3. 2022 Levy Update Trustee Eckart reviewed the 2022 Levy material that was distributed via email:
- Trustee Westlake stated 300 signs were distributed in 2013; Trustee Hamper stated she had thousands of signs that can be re-purposed.
- Hamper stated distributing levy flyers can be very effective.
- Hamper stated she would start working on the Google Ads.
- Westlake asked who will define the canvas area. Eckart replied the Levy Operations Committee.
- The following Board members volunteered to serve on the Levy Fundraising Committee: Eckart, McCain, Skleres (chair).
- The following Board members volunteered to serve on the Levy Operations Committee: Westlake, Butler, Avsec. Eckart is the PAC Treasurer.
- Hamper stated she will serve on both committees and participate when her presence does not create a quorum of the Board of Trustees.

Items Too Late for Agenda

- 1. Westlake asked if there has been any update from the YMCA? Neubauer responded No, and also stated there is no update from the Youngstown Business Incubator.
- 2. Neubauer stated she has a trip to Israel planned that will make her unavailable on the third Wednesday of March 2022. Butler stated this will be taken into consideration when the 2022 meeting schedule is established.
- 3. Neubauer informed the Board there was a verbal altercation between a parent of a Geneva Middle School student and the Geneva Branch Manager Lauren Webster. Neubauer stated Webster handled the situation well, and that she (Neubauer) wanted the Board to be aware in the event any postings of the altercation on social media.

Hearing no further business, Butler adjourned the meeting at 7:30 PM.

President

Secretary

Next Board Meeting:

Wednesday, October 20, 2021

Regular Meeting 6:30 PM

Geneva Public Library